

The three basic ideas behind documenting sources in APA Style are:

1. Use a \_\_\_\_\_ to lead from your words into the quotation or borrowed information
2. Then, use a \_\_\_\_\_ directly after the quotation or borrowed information
3. On the final page list all the \_\_\_\_\_ in your paper

If you are summarizing or referring to an idea from another work but \_\_\_\_\_ quoting the material verbatim, or if you are making reference to an entire book, article or other work, then you only have to make reference to the \_\_\_\_\_ and \_\_\_\_\_ in your in-text reference.

The author's last name and the year of publication for the source should appear in the text, and a complete reference should appear in the reference list at the end of the paper.

\_\_\_\_\_ compared student performance...  
In a recent study of student performance ( \_\_\_\_\_ )  
In \_\_\_\_\_ , \_\_\_\_\_ compared student performance...

If you are directly quoting from a work, you need to include the \_\_\_\_\_ , \_\_\_\_\_ , and \_\_\_\_\_ the \_\_\_\_\_ as part of your in-text citation.

She stated, "Students often had difficulty using APA style," ( \_\_\_\_\_ ), but she did not offer an explanation as to why.

According to \_\_\_\_\_ ( \_\_\_\_\_ ), "students often had difficulty using APA style, especially when it was their first time" ( \_\_\_\_\_ ).

( \_\_\_\_\_ ) found "students often had difficulty using APA style" ( \_\_\_\_\_ ).

APA encourages writers to include a page number when paraphrasing a direct quote,

( \_\_\_\_\_ ) found that first-time users of APA style had some trouble ( \_\_\_\_\_ ).

If there is no author to cite (such as a web page that lists no author) use an abbreviated version of the title of the page in quotation marks to substitute for the name of the author.

A study was done of students learning to format APA papers ( \_\_\_\_\_ ).

# The Writing Center

Indiana University of Pennsylvania

If you are citing a work that has no date, use the abbreviation n.d. (for "no date").

:

(724) 357-3029 [w-center@iup.edu](mailto:w-center@iup.edu)

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